

REDBOURN PARISH COUNCIL

Minutes of Commons & Open Spaces Committee Meeting held on Thursday 7th March at 7.30pm in the Conference Room, Redbourn Parish Centre

PRESENT: C O'Donovan (Chair), T Finnigan (Vice Chair), D Bigham, D Mitchell, M Maynard and V Mead

IN ATTENDANCE: C Kenny (Clerk)

1. APOLOGIES FOR ABSENCE

Cllr R Gray (holiday) I Caldwell (health)

2. DECLARATION OF INTEREST

Cllr Caldwell – Nickey Line, U3A

Cllr Bigham – Care Group and Village Hall

Cllr Maynard – Redbourn in Bloom and the Museum

Cllr Mead – Redbourn in Bloom

Cllr Finnigan – Redbourn Classics on Common

Cllr Finnigan declared a non-pecuniary interest in item 8.2 as a member of the Classics on Common organising committee.

3. PUBLIC PARTICIPATION

Representative from Classics on the Common

Item 8.2 was brought forward

Deana Barge attended the meeting and has taken over the role of Chair. She explained that this year the Cricket Club will be holding a cricket match/event on the same date as the Classics. Both parties have spoken to see if the events can be rearranged and it appears that this will not be possible. This being the case, the Classics organising committee would like to ask for permission to use an additional area of the Common to accommodate the extra parking. The concern is that people will be park on the roads surrounding the Common and hope that by using more of the Common this issue will be alleviated.

ACTION: Organisers of Classics on Common to deliver letters to affected residents around the Common informing them of potential additional traffic/parking during the event.

It was proposed by the Chair and resolved that:

RPC would allow use of the Common as per completed form along with additional parking requirements. Area for parking would be: land to left of car park by Cricket Pavilion, land behind Cricket Club and opposite St Mary's Close. Access from West Common. If required, the land adjacent to The Common (road name) near the war memorial can be used as additional parking.

ACTION: Organisers to liaise with Community Officer.

4. MATTERS FOR REPORT

Cllr Finnigan – Rosebeds at top of High Street

Clerk – Grounds Maintenance Contract

5. MINUTES OF PREVIOUS MEETING

Cllr Mead noted item 8.4 should read 'cllrs thought'.

It was proposed by the Chair, subject to above amendment, and resolved that:

The minutes of the meeting held on 7th February 2019 are adopted as a true record of the meeting.

6. MATTERS ARISING FROM THE MINUTES NOT APPEARING ON THE AGENDA

8.1 Cllr Mead asked for an update on Cover Point update. Clerk explained the situation.

8.4 Following on from the last minutes, a resident had emailed the Clerk expressing disappointment with the decision of the Council not to install an additional spur. The Clerk had replied explaining that following a Highways Meeting, Herts Highways will carry out a feasibility study on this particular area.

8.7 Cllr Mead asked for an update on seeking advise from CMS regarding the Moor. The Clerk reported that no progress has been made.

7. FINANCE

7.1 The Clerk presented the income and expenditure report and explained that felt there would be funds available to support any additional projects. Cllrs decided the following could be looked at;

- Hedging at entrance to the Village
- Edging along the pathways around the Common
- Painting of lampposts around the Common
- Edging and repairing the car park on the Common by the Nursery

Through discussion, the area around the access to Kane Haulage was discussed.

ACTION: Clerk to find out who owns/leases the access road to establish who has responsibility for maintaining and repairing the road.

It was proposed by the Chair and resolved that:

The Commons Income and expenditure report dated 4th March 2019 for month of January 2019 be received.

8. REDBOURN COMMON

8.1 To receive an update on Common repairs

Cllr Finnigan asked the Clerk for an update on the parking signs for car parks at Lybury Lane and by the Nursery.

ACTION: Clerk to contact suppliers to install the signage

8.2 To receive a Use of Land form from Classics on the Common

Item moved to point 3 above.

8.3 To receive a request to refurbish easement at 'Bunchers'

A request had been received from the owners of 'Bunchers' to refurbish the current easement.

It was proposed by the Chair and resolved that:

RPC approve the refurbishment of the easement to 'Bunchers' ensuring that the measurements of the easement remain the same as the current easement. Repairs are to be completed in pea gravel with edging to be no higher than the grass levels.

8.4 To receive a request from a resident to open the overflow car park for a funeral wake being held at the Cricket Club Pavilion

The Clerk explained that a resident holding a wake at the Cricket Club, expected a large number of cars and had asked that we open up the overflow car park to accommodate these cars.

It was proposed by the Chair and accepted that:

RPC allow the overflow car park to be opened up for the purposes of accommodating car parking for guests to the wake at Cricket Club on 11th March, 3pm – 6pm

ACTION: Clerk to instruct Grounds Maintenance Contractor to open the overflow car park (left of the car park).

8.5 To receive a request for the Fair to use the Common at Easter

The fairground owner has requested they use the Common from 1st April – 9th April 2019.

It was proposed by the Chair and resolved that:

RPC give permission for the fairground to use the Common between 1st April and 9th April 2019. All advertising to be removed along with making good any damage caused to the Common.

8.6 To receive a request for Circus Normandie to use the Common

The Circus Normandie have requested use of the Common on 7th May – 12th May 2019.

It was proposed by the Chair and resolved that:

RPC give permission for Circus Normandie to use the Common between 7th May – 12th May 2019. All advertising to be removed along with making good any damage caused to the Common.

ACTION: Clerk to advise that the cost will be £250 as in previous years but that we will be reviewing prices next year.

9. NICKY LINE

9.1 Cllr Finnigan reported to Cllrs that CMS have completed necessary paperwork for the repairs to be completed at the entrance to the Nickey Line at Chequer Lane. It is just waiting to go onto the works programme.

10. CUMBERLAND GARDEN

Nothing to report

11. PLAY AREAS

To receive an update on the following play areas:

11.1 East Common Play Area

Nothing to report

11.2 Long Cutt Play Area

Nothing to report

11.3 Flamsteadbury Lane Play Area

Swing seat is to be delivered at end of March. This has been replaced using the vandalism fund set up with the supplier when this area was upgraded. There is still £300 in the fund

11.4 Silk Mill

Nothing to report

The Clerk explained that we had received the annual play area inspection report and reported that there were no major repairs/actions required. There are a number of low risk repairs needed and the grounds maintenance contractor will complete these over the course of the next few months.

12. TREES

Nothing to report

13. TO CONSIDER AND APPROVE QUOTATIONS FOR INSTALLATION OF MOUND ON A SECTION OF THE COMMON

This item to be moved to the Full Council agenda as not all information was available for this meeting.

14. MEMORIAL BENCHES

The Clerk talked through a report regarding the memorial benches. Currently, the policy states that benches are installed for a fixed term of 20 years with an option to extend at the end of the term subject to the Council being able to contact the bench donor.

The council charges £1,000.00 per bench which doesn't now cover the cost of supply, delivery, installation and maintenance for 20 years. At present, for each new bench installed, the Council is subsidising it by £400.00.

Options presented in the report were discussed.

It was proposed by the Chair and resolved that:

RPC amend the current memorial bench policy to charge £1,100.00 for 10 years with an option to extend for a further 10 years at a cost of £300.00 (index linked). This includes the cost of the bench, delivery, installation and maintenance over the 10 years. The Policy to be reviewed every 3 years to ensure prices are in line with the market.

15. COMMONS OUTSTANDING ACTIONS

Nothing to report.

16. MATTERS FOR REPORT

17. DATE AND TIME OF NEXT MEETING

Thursday 4th April 2019, 7.30pm, Parish Centre.

The meeting closed at 20.45pm

Chair..... Date

