

## REDBOURN PARISH COUNCIL

Minutes of Full Council meeting held on Thursday 18<sup>th</sup> MAY 2017 at 7.30 pm, Conference Room, Parish Centre

**PRESENT:** Cllrs. D Mitchell (Chair), C O'Donovan (V Chair), S Kidd, I Caldwell, I Hickmott and P Schofield

**IN ATTENDANCE:** N Khanna (Clerk)

**MEMBERS OF THE PUBLIC:** None

1. **APOLOGIES:** Cllrs R Gray (Holiday), V Mead (Prior meeting, A Gardner (Work), D Bigham (Family commitment), M Maynard (Health) and T Finnigan (Holiday)

2. **DISCLOSURE OF INTERESTS**  
None

3. **PUBLIC PARTICIPATION**  
None

4. **MINUTES OF PREVIOUS MEETING**

It was proposed by the Chair and resolved that:

*The minutes of the meeting held on 20<sup>th</sup> April 2017 were approved as a true record.*

5. **ACTIONS FROM PREVIOUS MINUTES**

3. Public Participation

The Clerk read out the following from Cllr Finnigan, in her absence:

*Large delivery vehicle restrictions in the High Street:*

*There are currently no restrictions in the High Street on loading and unloading. Loading can take place within limited waiting bays or on yellow lines. If specific loading places or loading bans are felt necessary, we can get in touch with SADC who can consider the area for the Council's work programme.*

6. **CHAIR'S ANNOUNCEMENTS**  
None

7. **MATTERS TO REPORT**  
7.1 Council calendar of meetings

8. **COUNTY REPORT**  
None

9. **DISTRICT REPORT**  
None

10. **BUSINESS ITEMS**

10.1 **SADC draft Strategic Local Plan and Detailed Local Plan**

None

10.2 **Parish Council stand at the 2017 Herts Show**

Cllr O'Donovan reported that we had enough Cllr volunteers to cover all the slots to man the stand, except one on Saturday.

The Clerk was asked to email all Cllrs and ask if anyone could cover the slot and to contact Cllr O'Donovan if they were.

**Action:** Clerk

Cllrs discussed the giveaways for the stand and felt the balloons and village maps were sufficient.

10.3 **Land Registry subscription**

The Clerk had been asked to look into the costs of accessing Land Registry documents. The Clerk reported that there was not a subscription fee, as had been previously thought. The costs are simply paid at the point of use, for the document(s) required.

Cllr Caldwell reported that Land Registry offered a free service to alert land owners of attempts to register their land in another name.

It was proposed by the Chair and resolved that:

***The Clerk could authorise the purchase of Land Registry documents, as and when required, to support and clarify any matters relating to Redbourn Parish Council.***

11. **FINANCE**

11.1 **Finance Report**

The Clerk talked Cllrs through the Income and Expenditure Report dated 15<sup>th</sup> May 2017 based on reconciled accounts to 31<sup>st</sup> March 2017. The reconciliation sheet and corresponding bank statement to 31<sup>st</sup> March 2017 were also presented.

It was proposed by Chair and resolved that

***Income and Expenditure Report dated 15<sup>th</sup> March 2017 showing reflecting reconciled accounts to 31<sup>st</sup> March 2017 be received.***

11.2 **Invoices for Payment**

The Clerk talked Cllrs through the payments report for March 2017 dated 15<sup>th</sup> May 2017.

It was proposed by Chair and resolved that

***The payments report for March 2017 dated 15<sup>th</sup> May 2017 be received.***

11.3 **Receipts**

The Clerk talked Cllrs through the receipts report for March 2017 dated 15<sup>th</sup> May 2017.

It was proposed by Chair and resolved that

***The receipts reports for March 2017 dated 15<sup>th</sup> May 2017 be received.***

## **12 COMMITTEES**

### **12.1 Commons Committee**

It was proposed, seconded and resolved that:

***The minutes of the Commons Committee meeting held on 4<sup>th</sup> May 2017 are adopted by the meeting.***

Cllrs then discussed the problem of cars parking in the Village Hall and Hawkes Drive car parks for long periods (whole days and multiple days). Cllrs were concerned that as we are already experiencing parking problems around the village, especially around the High Street, that having some of the limited spaces available tied up for full days makes the situation even worse. Cllrs felt that the issue had only come about after SADC had removed the 2-hour parking restrictions from these car parks.

Cllrs expressed a wish to have 2-hour parking maximum limits in both car parks, between 9am-6pm, Monday to Friday, with no restrictions over weekends.

The Clerk was asked to write to SADC to explain the problem and find out how RPC could request a change in the parking restrictions applied.

**Action:** Clerk

The Clerk was asked to put this on the agenda for the next Full Council on 15th June 2017.

**Action:** Clerk

Cllr O'Donovan reported that he had been contacted by the Methodist Church at North Common because they were concerned about the large trees that appeared to be on Council land by the scout hut at Greyhound Meadow. Whilst the trees appear to be in good condition, the fear was that due to their size, should they fall, they could land on and damage the church. The Clerk was asked to arrange for an arborist to check the trees to see what, if anything, should be done.

**Action:** Clerk

### **12.2 Planning Committee**

It was proposed by the Chair and resolved that:

***The minutes of the Planning Committee meeting held on 9<sup>th</sup> May 2017 are adopted by the meeting.***

### **12.3 Management and Communications Committee**

It was proposed, seconded and resolved that:

***The minutes of the Management and Communications Committee meeting held on 11<sup>th</sup> April 2017 are adopted by the meeting.***

It was proposed, seconded and resolved that:

***The minutes of the Management and Communications Committee meeting held on 9<sup>th</sup> May 2017 are adopted by the meeting.***

The Clerk was asked to share Cllr Hickmott's application for Redbourn to be considered in the Channel 4 'Village of the Year' competition, with all Cllrs.

**Action:** Clerk

**12.4 Finance and Policy Committee**

None

**13 WORKING PARTIES**

**13.1 Green Belt Defence Working Party (RAGE)**

None

**13.2 Neighbourhood Plan Working Party**

None.

**13.3 Common car park Working Party**

Cllr Finnigan reported that the working party was planning to meet again in June 2017.

**14 MATTERS TO REPORT**

**14.1 Calendar** – The Clerk reported that a revised calendar of meetings had been distributed and requested Cllrs to let him know if they had any queries.

The Clerk was asked to put this on the agenda for the next Full Council for sign off.

**Action:** Clerk

**14.2 Grant application to the Crime Commissioner's Fund** – The Clerk reported that RPC had been unsuccessful in its application for funding to further tackle speeding in the village.

**14.3 Anglia in Bloom competition** – Cllr Schofield informed Cllrs that the Anglia in Bloom judges would be inspecting the village on Wednesday 12<sup>th</sup> July 2017.

The Clerk was asked to inform SADC and our grounds maintenance contractor of this date to help ensure the village was looking its best.

**Action:** Clerk

**15 DATE OF THE NEXT MEETING**

Thursday 15<sup>th</sup> June 2017, 7.30pm

The meeting closed at 8.24pm

Chair ..... Date .....