

REDBOURN PARISH COUNCIL

Minutes of Commons & Open Spaces Committee Meeting held on Thursday 4th MAY 2017 at 7.30pm in the Conference Room, Redbourn Parish Centre

PRESENT: Cllrs T Finnigan (Vice Chair), D Mitchell, D Bigham and V Mead

IN ATTENDANCE: N Khanna (Clerk)

1. APOLOGIES FOR ABSENCE

Cllrs I Caldwell (Holiday), M Maynard (Health), C O'Donovan (Holiday)

2. DECLARATION OF INTEREST

Cllr Caldwell – Nickey Line, U3A

Cllr Bigham – Care Group and Village Hall

Cllr Maynard – Redbourn in Bloom and the Museum

Cllr Mead – The Museum, Redbourn in Bloom

3. PUBLIC PARTICIPATION

None.

4. MATTERS FOR REPORT

4.1 Byelaws

5. MINUTES OF PREVIOUS MEETING

5.1 It was proposed by the Chair and resolved that:

The minutes of the meeting held on 6th April 2017 are adopted as a true record of the meeting.

6. MATTERS ARISING FROM THE MINUTES NOT APPEARING ON THE AGENDA

8.7 The Clerk reported that he was unsure that the 2017-18 budget had been set to accommodate the purchase of additional lights. The Clerk said he would check and also discuss this with Cllr O'Donovan on his return. If this purchase has not been budgeted for, one option would be for the Commons Committee to recommend to Full Council that they are purchased from the Council's reserves.

Action: Clerk

7. FINANCE

7.1 The Clerk summarised the Income and Expenditure report dated 28th April 2017 showing the Committee's accounts reconciled to the end of March 2017.

It was proposed by the Chair and resolved that:

The Income and Expenditure report dated 28th April 2017 showing reconciled accounts to the end of March 2017 be noted.

8. REDBOURN COMMON

8.1 **To receive an update on Common repairs**

None.

8.2 **Common Car Park Working Party Update**

Cllr Finnigan reported that she planned to set up another meeting when Cllr O'Donovan returned from holiday, together with Cllrs V Mead and D Bigham. The main areas of discussion will be to consider options for the Lybury Lane car park on the Common. Erosion to the Common in front of Cumberland House will also be discussed.

Action: Cllrs T Finnigan

Cllr Finnigan also reported that parking restrictions in the village car parks maintained by SADC (Village Hall and Hawkes Drive) appeared to have been relaxed.

8.3 **To receive a request from Redbourn Classic Cars to park commercial vehicles on the Common and cars on the Redbourn museum easement driveway**

Cllr Finnigan reported that the organisers of the Redbourn Classics event had requested permission to park classic commercial vehicles on the area of Common normally used by the funfair.

It was proposed by the Chair and resolved that:

The Redbourn Classics event could display commercial vehicles on the area of Common normally used by the funfair (between South Common and Lybury Lane) on 16th September 2017.

Cllr Finnigan reported that the organisers of the Redbourn Classics event had also requested permission to park classic vehicles on the Redbourn Museum easement driveway.

It was proposed by the Chair and resolved that:

The Redbourn Classics event could display up to 2 vehicles on the Redbourn museum easement driveway on 16th September 2017.

The Clerk requested that a Use of Common form be completed to record the above additions to the original event request. The Clerk to send Cllr Finnigan a blank Use of Common form for completion.

Action: Clerk

8.4 **To consider amending the Marquee Policy to reflect exceptions**

The Clerk reported that some recent requests had highlighted some exceptions that, if noted in the policy, would clarify the Council's position further.

Cllrs discussed this and suggested an additional clause stating the Council reserved the right to consider changes to the policy, in exceptional circumstances.

It was proposed by the Chair and resolved that:

The following clause is added to the Council's Marquee Policy 'Redbourn Parish Council reserves the right to consider changes to the above in exceptional circumstances.'

9. **NICKEY LINE**

None

10. **CUMBERLAND GARDEN**

None

11. **PLAY AREAS**

11.1 **East Common Play Area**

None

11.2 **Long Cutt Play Area**

None

11.3 **Flamsteadbury Lane Play Area**

The Community Officer is progressing the project to refurbish this play area.

11.4 **Silk Mill**

None

12. **TREES**

None

13. **COMMONS OUTSTANDING ACTIONS**

None

14. **MATTERS FOR REPORT**

14.1 Cllr Finnigan reported that she had managed to verify ownership of the land where the 3 off road car parking spaces are sited at East Common, by the cut through to Brooke End. The land is owned by Persimmon Homes and the bays are not designated as either private or resident parking, making them available for general public use. Persimmon Homes also clarified that whilst they owned the land upon which the parking bays were sited and the cut through to Brooke End, they did not maintain them.

14.2 Cllr Mitchell reported that two byelaws signs needed to be replaced on the Common.

Action: Clerk

15. **DATE AND TIME OF NEXT MEETING**

Thursday 1st June 2017, 7.30pm, Parish Centre.

The meeting closed at 8.43pm.

Chair..... *Date*