

REDBOURN PARISH COUNCIL

Minutes of Full Council meeting held on Thursday 19th January 2017 at 7.30 pm, Conference Room, Parish Centre

PRESENT: Cllrs. D Mitchell (Chair), C O'Donovan (V Chair), S Kidd, T Finnigan, I Hickmott, P Schofield, A Gardner and D Bigham,

IN ATTENDANCE: C Kenny (Deputy Clerk)

MEMBERS OF THE PUBLIC: None

1. **APOLOGIES:** V Mead (Family), R Gray (illness), I Caldwell (holiday) and M Maynard (illness)

2. **DISCLOSURE OF INTERESTS**

Cllr Kidd declared a disclosable non-pecuniary interest as Treasurer of Village Hall.

3. **PUBLIC PARTICIPATION**

None

4. **MINUTES OF PREVIOUS MEETING**

It was proposed by the Chair and resolved that:

The minutes of the meeting held on 15th December 2016 were approved as a true record.

5. **ACTIONS FROM PREVIOUS MINUTES**

Bus subsidies – DM is co-ordinating a date where he can meet with Cllr Crawley and Beric Read to discuss bus subsidies.

6. **CHAIR'S ANNOUNCEMENTS**

DM informed the meeting that the next SADALC meeting is being held on 28th February which he intends to attend as Chair of RPC. If anyone else wants to attend, please inform DM.

7. **MATTERS TO REPORT**

Cllr O'Donovan – Herts Show

8. **COUNTY REPORT**

None received. DM suggested that we invite the new County Councillor to a RPC council meeting after the election results are known in May.

9. **DISTRICT REPORT**

None

10. **BUSINESS ITEMS**

10.1 **SADC draft Strategic Local Plan and Detailed Local Plan**

DM updated the meeting on recent developments. SADC have requested a judicial review as they do not agree with the Inspector's decision regarding duty to co-operate with the relevant parties. If it goes to the High Court, this will probably be in May. If SADC win then they will continue with the SLP and the Inspector will have to decide if the SLP is sound. We are not sure how this will affect the progress of the DLP.

The Crown Estate have said they will put a hostile planning application in whether the SLP is in place or not.

Thames Water have said that the present infrastructure is inadequate for the amount of proposed new development.

10.2 **Neighbourhood Plan**

Along with Chris Bowden (Navigus) and Becky Firth, DM met with Chris Briggs (SADC) and another planning officer following our informal submission of the Neighbourhood Plan. SADC were impressed with the Plan that RPC had submitted and only made a few small amendments. Chris Briggs felt it was not necessary to complete a strategic assessment although our Consultant felt that we should. The Neighbourhood Working Party will meet in the next few weeks to decide what the next steps should be. BF is seeking clarity on this issue as we don't want to spend money if the assessment is not necessary.

NHP had identified a site on Hemel Hempstead Lane/Gaddesden Lane as a potential area for employment however Chris Briggs felt that this was not appropriate to remove from the Green Belt so the working party will have to address this.

10.3 **Road Safety Fund**

Deputy Clerk explained that the Police and Crime Commissioner has opened up a Road Safety Fund that can be applied for to help towards improving road safety within our area. The meeting discussed areas that would benefit from traffic calming measures. It was agreed that the following areas should be selected:

- Harpenden Lane
- South Common leading to Hemel Hempstead Road including junctions with Lybury Lane and Chequer Lane/Flamsteadbury Lane

The application deadline date is 22nd January 2017. Action: Deputy Clerk

10.4 **Annual Parish Meeting**

The meeting discussed the date for the Annual Parish Meeting.

It was proposed and resolved that:

***The Annual Parish Meeting be held on 8th May 2017
in the Main Hall of the Parish Centre***

10.5 **Annual Meeting of the Parish Council**

The meeting discussed the date for the Annual Meeting of the Parish Council

It was proposed and resolved that:

***The Annual Meeting of the Parish Council be held on 15th May 2017
in the Conference Room of the Parish Centre***

10.6. **Practitioner's Conference**

The meeting was asked whether it would approve the Clerk attending the Practitioner's Conference on 23rd – 24th February at a cost of £249 + VAT.

It was proposed and resolved that:

**The Clerk to attend the Practitioner's Conference on 23rd-24th February
at a cost of £249 + VAT**

10.7 20mph Speed Limit at East Common

Cllr Crawley has recommended promotion of 20mph limit in East Common following a request from East Common residents and subsequent Herts Highway survey. This is to be funded from the Highways Locality budget held by Cllr Crawley. The meeting was asked to consider if they supported this recommendation.

Cllrs discussed this item and raised concerns that putting signs up urbanises The Common and whether people would actually take notice of them anyway. There was also a concern that other residents may question why this area has the signs when there may be other areas that are perceived to have speeding issues. It was felt that in general the 30 mph limit was appropriate for the village and money should be spent enforcing this limit rather than introducing new 20 mph limits.

In respect of East Common, it was noted that HCC said it was a suitable road for a 20 mph limit as their survey indicated that the average speed along the road was less than 20 mph, and therefore was suitable for signs without additional speed reduction and enforcement measures.

It was proposed and resolved that:

***RPC have no objection to the promotion of 20mph limit in East Common funded by Cllr
Crawley's Herts Highways Locality budget.***

10.8 Affinity Water

Illness prevented representatives from Affinity Water attending the meeting. It is hoped that they will attend at February's Full Council.

11. FINANCE

11.1 Finance Report

Cllr Mitchell talked through the Income and Expenditure Report dated 15th January 2017 based on reconciled accounts to 30th November 2016

It was proposed by Chair and resolved that

Income and Expenditure Report dated 15th January 2017 be noted

11.2 Invoices for Payment

Cllr Mitchell talked through the report on payments made dated 12th January 2017 showing payments made between October and November 2016. It was noted that there appeared to be a cheque issued to a councillor who did not wish to receive the councillors' allowance. Although the cheque was subsequently cancelled, the councillor requested that it was shown as not having been issued in the first place. A cheque issued to a councillor who wasn't entitled to the allowance, being co-opted, was also issued and then cancelled.

ACTION: Deputy Clerk to ask RFO to clarify, amend where necessary and inform the relevant Councillors.

It was proposed by Chair and resolved that:

The meeting note the payment schedule for October and November 2016 dated 12th January 2017

11.3 Receipts

Members received the final receipts schedule for November 2016 dated 12th January 2017.

It was proposed by the Chair and resolved that:

The meeting notes the receipts schedule for November dated 12th January 2017

12 COMMITTEES

12.1 Commons Committee

It was proposed, seconded and resolved that:

The minutes of the Commons Committee meeting held on 5th January 2017 are adopted by the meeting.

12.2 Planning Committee

It was proposed, seconded and resolved that:

The minutes of the Planning Committee meeting held on 6th December 2016 are adopted by the meeting.

It was proposed, seconded and resolved that:

The minutes of the Planning Committee meeting held on 10th January 2017 are adopted by the meeting

12.3 Management and Communications Committee

It was proposed, seconded and resolved that:

The minutes of the Management and Communications Committee meeting held on 13th December 2016 are adopted by the meeting.

It was proposed, seconded and resolved that:

The notification of cancellation of management and communications meeting due to be held on 10th January 2017 be noted by the meeting.

12.4 Finance and Policy Committee

No minutes to receive

13 WORKING PARTIES

13.1 Green Belt Defence Working Party (RAGE)

None

13.2 **Neighbourhood Plan Working Party**
None

13.3 **Common car park Working Party**
Cllr O'Donovan has met with a third contractor to provide a quote for doubling size of Lybury Lane car park and for increasing size of parking area to the side of the Parish Centre.

14 **MATTERS TO REPORT**
Herts Show – Cllr O'Donovan informed the meeting that he had made contact with the organiser and requested a stall inside the marquee.

15 **DATE OF THE NEXT MEETING**
Thursday 16th February 2017, 7.30pm.

The meeting closed at 8.45pm

Chair *Date*