

**REDBOURN PARISH COUNCIL**

Redbourn Parish Centre, The Park,  
Redbourn, Hertfordshire, AL3 7LR  
Telephone: 01582 794832/07436 549584  
E-mail: [clerk@redbournparishcouncil.gov.uk](mailto:clerk@redbournparishcouncil.gov.uk)



*Working with the Community since 1894*

21<sup>st</sup> February 2019

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, A Gardner, R Gray, M Maynard, V Mead, D Bigham, I Hickmott and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY 21<sup>st</sup> February 2019, 7.30pm** in the **CONFERENCE ROOM, REDBOURN PARISH CENTRE**

**CHRIS KENNY**  
**CLERK TO THE COUNCIL**

## AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1	<b>APOLOGIES</b>	To receive apologies for absence including reason for absence	Chair
2	<b>DECLARATION OF INTERESTS</b>	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p><b>A.</b> the item you have the interest in <b>B.</b> whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted <b>C.</b> whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p><b>Declarations:</b>  <b>Cllr D Bigham</b> – Redbourn Village Hall and Care Group  <b>Cllr I Caldwell</b> – Redbourn Village Online, Nickey Line  <b>Cllr T Finnigan</b> – Redbourn Village Online, Classics  <b>Cllr V Mead</b> – District Cllr., Youth Club, Redbourn in Bloom  <b>Cllr P Schofield</b> – Redbourn in Bloom, Youth Club, Redbourn Recreation Centre and Playing Fields Trust  <b>Cllr M Maynard</b> – Redbourn Museum, Youth Club  <b>Cllr S Kidd</b> – Redbourn Village Hall  <b>Cllr C O'Donovan</b> – Redbourn Museum</p>	All
3	<b>PUBLIC PARTICIPATION</b>	To receive questions, comments or representations from the Public (3 minutes).	Chair
4	<b>MINUTES OF THE PREVIOUS MEETING</b>	To receive the minutes of the Full Council meeting held on <b>21<sup>st</sup> February 2019.</b>	Chair
5	<b>ACTIONS FROM PREVIOUS MINUTES</b>	To review actions from the previous minutes	Chair
6	<b>CHAIR'S ANNOUNCEMENTS</b>	To give formal/general announcements	Chair
7	<b>MATTERS TO REPORT</b>	To consider urgent items for the meeting for discussion only	Chair
8	<b>COUNTY REPORT</b>	To receive updates on any County issues that may affect the Parish	County Cllr
9	<b>DISTRICT REPORT</b>	To receive updates on any District issues that may affect the Parish	District Cllr

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10	<b>BUSINESS ITEMS</b>		
10.1	<b>SADC's Local Plan</b>	To receive an update on the Local Plan	Cllr Mitchell
10.2	<b>School provision for Redbourn residents</b>	To discuss the school provision for Redbourn residents	Cllr Mitchell
10.3	<b>Highways meeting</b>	To receive an update from Highways meeting held on 20 <sup>th</sup> February 2019	Cllr Mitchell
10.4	<b>Elections</b>	To discuss the election process	Clerk
10.5	<b>Community Champion</b>	To agree the judging panel for Community Champion	Clerk
10.6	<b>Redbourn Classics</b>	To consider if Cllrs want to take a stall at the Classics on the Common event on 7 <sup>th</sup> September 2019	Clerk
10.7	<b>Installation of Mound on the Common</b>	To consider quotations prepared for installation of a mound along part of the Common and decide on appointment of contractor.	Clerk/Cllr O'Donovan
10.8	<b>GP provision in Redbourn</b>	To discuss the latest developments on GP provision in Redbourn	Cllr Schofield
11	<b>FINANCE</b>		
11.1	<b>Finance Report</b>	To receive the latest Income & Expenditure report	Clerk
11.2	<b>Invoices for payment</b>	To receive the latest report on payments made	Clerk
11.3	<b>Receipts</b>	To receive the latest report on payments received	Clerk
11.3	<b>Grant Application</b>	To receive RPC grant application from Redbourn In Bloom and agree allocation	Clerk
12	<b>COMMITTEES</b>		
12.1	<b>Commons</b>	To receive the minutes of the Commons Committee held on <b>7<sup>th</sup> March 2019</b>	Cllr O'Donovan
12.2	<b>Planning</b>	To receive the minutes of the Planning Committee held on <b>26<sup>th</sup> February 2019</b>	Cllr Caldwell
12.3	<b>Management and Communications</b>	To receive the minutes of the Management & Communications Committee held on <b>12<sup>th</sup> March 2019</b>	Cllr Gardner
12.4	<b>Finance and Policy</b>	To receive the minutes of Finance and Policy Committee held on <b>14<sup>th</sup> March 2019</b>	Cllr Kidd
12.5	<b>Highstreet Working Party</b>	To receive an update from the High Street Working Party	Cllr Finnigan
13	<b>MATTERS TO REPORT</b>	For discussion only	All
14	<b>DATE OF NEXT MEETING</b>	Full Council Thursday <b>18<sup>th</sup> April 2019</b> , 7.30pm in the Conference Room, Parish Centre	All