

REDBOURN PARISH COUNCIL

Redbourn Parish Centre, The Park,
Redbourn, Hertfordshire, AL3 7LR
Telephone: 01582 794832/07436 549584
E-mail: clerk@redbournparishcouncil.gov.uk



Working with the Community since 1894

11th July 2017

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, A Gardner, R Gray, M Maynard, V Mead, D Bigham, I Hickmott and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY 20th JULY 2017, 7.30pm** in the **CONFERENCE ROOM, REDBOURN PARISH CENTRE**

NISH KHANNA
CLERK TO THE COUNCIL

AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1.	APOLOGIES	To receive apologies for absence including reason for absence	Chair
2.	DECLARATION OF INTERESTS	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p>A. the item you have the interest in B. whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted C. whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p>Declarations: Cllr D Bigham – Redbourn Village Hall and Care Group Cllr I Caldwell – Library Volunteers, Redbourn Village Online, Nickey Line Cllr T Finnigan – Redbourn Village Online Cllr V Mead – District Cllr., Redbourn Museum, Museum, Youth Club Cllr P Schofield – Redbourn in Bloom, Youth Club, Redbourn Recreation Centre and Playing Fields Trust Cllr M Maynard – Redbourn Museum, Youth Club Cllr S Kidd – Redbourn Village Hall</p>	All
3.	PUBLIC PARTICIPATION	To receive questions, comments or representations from the Public (3 minutes).	Chair
4.	MINUTES OF THE PREVIOUS MEETING	To receive the minutes of the Full Council meeting held on 15th June 2017	Chair
5.	ACTIONS FROM PREVIOUS MINUTES	To review actions from the previous minutes	Chair
6.	CHAIR'S ANNOUNCEMENTS	To give formal/general announcements	Chair
7.	MATTERS TO REPORT	To consider urgent items for the meeting for discussion only	Chair
8.	COUNTY REPORT	To receive updates on any County issues that may affect the Parish	County Cllr

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9.	DISTRICT REPORT	To receive updates on any District issues that may affect the Parish	District Cllr
10.	BUSINESS ITEMS		
10.1	SADC's draft SLP / DLP	To receive an update on SADC's Strategic Local Plan and Detailed Local Plan	Cllr Mitchell
10.2	PCSO Service Level Agreement 2017-18	To receive, approve and sign the 2017-18 SLA for the provision of Redbourn's PCSO.	Clerk
10.3	County, Town and Parish Partnership	To receive an update following the recent County, Town and Parish Partnership meeting held on 3 rd July 2017.	Cllr Mead
10.4	Luton Airport airspace meeting	To receive an update on the recent Luton Airport airspace meeting held on the 29 th June 2017	Cllr Mitchell
10.5	Bus subsidies	To receive an update on SADC's proposals to reduce bus subsidies on local services in Redbourn and across the district	Cllrs Mitchell, Maynard and Mead
10.6	New Leader and CEO of St Albans City and District Council	To receive a request to meet with the new Leader and CEO of SADC.	Cllr Mead
10.7	St Albans City and District Council Special Expenses	To review the Special Expenses applied to Redbourn by SADC.	Cllr Mitchell
10.8	Consultation on proposal to merge Redbourn schools	To receive details of a consultation on the proposal to merge Redbourn Junior School with Redbourn Infant and Nursery School.	Clerk
10.9	SADC controlled car parks in Redbourn	To receive an update on parking restriction changes in the Village Hall and Hawkes Drive car parks.	Clerk
10.10	Delegated Responsibility – 2017 Summer Recess	To delegate responsibility to make routine decisions and deal with emergencies during the 2017 summer recess – Full Council and Committees.	Cllr Mitchell
11.	FINANCE		
11.1	Finance Report	To receive the latest Income & Expenditure report	Clerk
11.2	Invoices for payment	To receive the latest report on payments made	Clerk
11.3	Receipts	To receive the latest report on payments received	Clerk
11.4	Internal Audit 2016-17	To receive the 2016-17 Internal Audit report and recommendations.	Clerk
11.5	Annual Return 2016-17	To approve the 2016-17 Annual Return for submission to External Auditors	Clerk
12.	COMMITTEES		
12.1	Commons	To receive the minutes of the Commons Committee held on 6th July 2017.	Cllr O'Donovan
12.2	Planning	To receive the minutes of the Planning Committee held on 11th July 2017.	Cllr Caldwell
12.3	Management and Communications	To receive the minutes of the Management and Comms. Committee held on 11th July 2017.	Cllr Gardner
12.4	Finance and Policy	To receive the minutes of the Finance and Policy Committee held on 27th June 2017.	Cllr Mitchell

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13.	WORKING PARTIES		
13.1	Green Belt Defence Working Party (RAGE)	To receive an update on this working party.	Cllr Mitchell
13.2	Neighbourhood Plan Working Party	To receive an update on this working party.	Cllr Finnigan
13.3	Commons Car Park Working Party	To receive an update on this working party.	Cllr Finnigan
14.	MATTERS TO REPORT	For discussion only.	All
5.	DATE OF NEXT MEETING	Full Council Thursday 21st September 2017 , 7.30pm in the Conference Room, Parish Centre	All