

**REDBOURN PARISH COUNCIL**

Redbourn Parish Centre, The Park,  
 Redbourn, Hertfordshire, AL3 7LR  
 Telephone: 01582 794832/07436 549584  
 E-mail: [clerk@redbournparishcouncil.gov.uk](mailto:clerk@redbournparishcouncil.gov.uk)



*Working with the Community since 1894*

8<sup>th</sup> March 2017

Cllrs: D Mitchell (Chairman), C O'Donovan (Vice Chair), P Schofield, I Caldwell, T Finnigan, A Gardner, R Gray, M Maynard, V Mead, D Bigham, I Hickmott and S Kidd

You are summoned to attend a meeting of **REDBOURN PARISH COUNCIL** on **THURSDAY 16th MARCH 2017, 7.30pm** in the **CONFERENCE ROOM, REDBOURN PARISH CENTRE**

**NISH KHANNA**  
**CLERK TO THE COUNCIL**

## AGENDA

ITEM	TOPIC	PURPOSE/OUTCOME	TO LEAD
1.	<b>APOLOGIES</b>	To receive apologies for absence including reason for absence	Chair
2.	<b>DECLARATION OF INTERESTS</b>	<p>Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on the Agenda. You should declare at this part of the meeting or when it becomes apparent your interest by stating:</p> <p><b>A.</b> the item you have the interest in  <b>B.</b> whether it is a disclosable pecuniary interest and the nature of the interest, whereupon you will not participate in the discussion or vote on that matter, unless dispensation has been requested and granted  <b>C.</b> whether it is a personal interest and the nature of the interest</p> <p>Members are also reminded of their obligation to report any amendment to their Register of Interests to the Clerk as soon as it becomes apparent.</p> <p><b>Declarations:</b>  <b>Cllr D Bigham</b> – Redbourn Village Hall and Care Group  <b>Cllr I Caldwell</b> – Library Volunteers, Redbourn Village Online, Nickey Line  <b>Cllr T Finnigan</b> – Redbourn Village Online  <b>Cllr V Mead</b> – District Cllr., Redbourn Museum, Museum, Youth Club  <b>Cllr P Schofield</b> – Redbourn in Bloom, Youth Club, Redbourn Recreation Centre and Playing Fields Trust  <b>Cllr M Maynard</b> – Redbourn Museum, Youth Club  <b>Cllr S Kidd</b> – Redbourn Village Hall</p>	All
3.	<b>PUBLIC PARTICIPATION</b>	To receive questions, comments or representations from the Public (3 minutes).	Chair
4.	<b>MINUTES OF THE PREVIOUS MEETING</b>	To receive the minutes of the meeting held on <b>16<sup>th</sup> February 2017</b>	Chair
5.	<b>ACTIONS FROM PREVIOUS MINUTES</b>	To review actions from the previous minutes	Chair
6.	<b>CHAIR'S ANNOUNCEMENTS</b>	To give formal/general announcements	Chair
7.	<b>MATTERS TO REPORT</b>	To consider urgent items for the meeting for discussion only	Chair
8.	<b>COUNTY REPORT</b>	To receive updates on any County issues that may affect the Parish	County Cllr

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9.	<b>DISTRICT REPORT</b>	To receive updates on any District issues that may affect the Parish	District Cllr
10.	<b>BUSINESS ITEMS</b>		
10.1	<b>SADC's draft SLP / DLP</b>	To receive an update on SADC's Strategic Local Plan and Detailed Local Plan	Cllr Mitchell
10.2	<b>Use of Common request</b>	To receive a request to hold the annual Cricket Club dinner/dance event in a marquee on the Common.	Clerk
10.3	<b>Use of Common request</b>	To receive a request for the fairground to stay and operate on the Common.	Clerk
10.4	<b>Use of Common car park request</b>	To receive a request for the Redbourn Classics event to use the Common overflow car park	Clerk
10.5	<b>Hanging basket and planter watering contract</b>	To receive the quote for the hanging basket and planter watering contract.	Clerk
10.6	<b>Grounds maintenance contract</b>	To receive an update on the grounds maintenance contract	Clerk
10.7	<b>Councillors attendance at local events</b>	To consider which local events should have a Parish Council presence.	Clerk
11.	<b>FINANCE</b>		
11.1	<b>Finance Report</b>	To receive the latest Income & Expenditure report	Clerk
11.2	<b>Invoices for payment</b>	To receive the latest report on payments made	Clerk
11.3	<b>Receipts</b>	To receive the latest report on payments received	Clerk
12.	<b>COMMITTEES</b>		
12.1	<b>Commons</b>	To receive the minutes of the Commons Committee held on <b>2<sup>nd</sup> March 2017</b> .	Cllr O'Donovan
12.2	<b>Planning</b>	To receive the minutes of the Planning Committee held on <b>7<sup>th</sup> February 2017</b> .  To receive the minutes of the Planning Committee held on <b>7<sup>th</sup> March 2017</b> .	Cllr Caldwell
12.3	<b>Management and Communications</b>	To receive the minutes of the Management and Comms. Committee held on <b>14<sup>th</sup> February 2017</b> .	Cllr Gardner
12.4	<b>Finance and Policy</b>	None to receive	Cllr Mitchell
13.	<b>WORKING PARTIES</b>		
13.1	<b>Green Belt Defence Working Party (RAGE)</b>	To receive a report and update on the Green Belt Working Party.	Cllr Mitchell
13.2	<b>Neighbourhood Plan Working Party</b>	To receive an update on this working party.	Cllr Finnigan
13.3	<b>Common Car Park – Adjacent Parish Centre</b>	To receive an update on this working party.	Cllrs Mead / O'Donovan
14.	<b>MATTERS TO REPORT</b>	For discussion only.	All
5.	<b>DATE OF NEXT MEETING</b>	Full Council Thursday <b>20<sup>th</sup> April 2017</b> , 7.30pm in the Conference Room, Parish Centre	All