

REDBOURN PARISH COUNCIL

Redbourn Parish Centre, The Park,

Redbourn, Hertfordshire, AL3 7LR

Telephone: 01582 794832

e-mail: clerk@redbournparishcouncil.gov.uk*Working with the Community since 1894***PLEASE REPLY TO THE CLERK TO THE COUNCIL: Diane Whiskin, BA (Hons)**11th February 2012

Cllrs: D Fenton (Chair) | Caldwell, N Davies, R Gray, T Hardy, Mrs M Maynard, D Mitchell (Vice Chair), M Morton, C O'Donovan, R Stent, Mrs P Schofield and Mrs V Windle

You are summoned to attend a meeting of Redbourn Parish Council on Thursday, 16th February 2012, at 7.30 pm in the Council Chamber, Redbourn Parish Centre.

Diane Whiskin (Clerk to the Council)**AGENDA**

Item No	Topic	Purpose/Outcome	To lead
	Procedural Items		
1	In attendance	To record Members in attendance	Chair
2	Apologies	To record absent Members	Chair
3	Disclosure of interests	To record Members personal and prejudicial interests in external bodies that may affect any agenda item of the meeting	Chair
4	Minutes of previous meeting	To review the accuracy of the minutes and approve as a true record	Chair
5	Outstanding actions from previous meeting	To note actions completed and review those outstanding	Chair
6	Matters to Report	To include in the meeting any urgent items for decisions	Chair
7	Chair's Announcements	To give formal/general announcements	Chair
8	Public Participation	To receive questions, comments or representations from the Public	The Public
9	County/District Report	To receive an update on any District/Country issues that may affect the Parish	District Councillor
10	Business Items		
10.1	Motions	To discuss Business Motions received from Members	Members
10.1.1	Standing Orders	To agree changes to Standing Orders	Chair
10.1.1.1		Changes to 1e Public Participation	Chair
10.1.1.2		Changes to 5xvi to increase the amount to £1,000	Chair
10.1.1.3		Handling of correspondence	Chair
10.2	Committees	To receive recommendations from Committees that require the approval of the full Parish Council	
10.2.1	Finance		Cllr. Morton
10.2.1.1	- Income and Expenditure	To review accounts year to date and highlight any issues	Clerk
10.2.1.2	- Invoices for payment	To approve payments	All
10.2.1.3	- VAT write off	To approve recommendation from RBS re £22.61 VAT write off	Clerk
10.2.1.4	- Investments	To note investments	All
10.2.1.5	- Transfer of Assets	To review the list of assets/costs provided by SADC	All
10.2.2	Commons & Open Spaces Dated 02/02/2012	To provide recommendations for approval at full Council	Cllr. O'Donovan
10.2.3	Parish Centre Management Dated 09/02/2012	To provide recommendations for approval at full Council	Cllr. Fenton
10.2.4	Planning Dated 30/01/2012	To provide recommendations for approval at full Council	Cllr. Mitchell
11	Working Groups		
11.1	Fireworks	To provide recommendations for approval at full Council	Cllr. O'Donovan
11.2	Highways	To provide recommendations for approval at full Council	?
11.3	Police Liaison	To provide recommendations for approval at full Council	?
11.3.1		To provide the latest information on Ver Meadows area A.S.B.	?
11.4	Parish Plan	To give the current status of the working groups activities	Cllr. Mitchell
11.5	Luton Airport	To give the current status of the working groups activities	Cllr. Gray
11.6	Communication & Editorial	To give the current status and review future activity	Cllr. Mitchell
11.7	RYPC	To provide recommendations for approval at full Council	Youth Councillor
11.8	Redbourn Youth Club Management Committee	To give the current status of the working groups activities and to provide any recommendations for approval at full Council	Cllr. Windle

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12	Parish Organisations		
	Redbourn Village Hall Management Committee	To update Members on the current status and to provide any recommendations for approval at full Council	Cllr. Stent
	Redbourn Sports and Recreation Centre	To update Members on the current status and to provide any recommendations for approval at full Council	Cllr. Morton

Date and Time of next meeting: 15th March 2012